



Hats required for outside play in Term 4. Broadbrim hats available for purchase via QKR or the office (\$10).

Our hours of supervision are 8:45am-3:30pm

The Oak Observer

Drouin West Primary School
Issue No 1 – Friday 3rd FEB 2023 TERM 1



IMPORTANT DATES



Mondays	Lunch Orders via Flexi Schools Lunch Time Club: Outdoor games with James
Tuesdays	Lunch Time Club: Garden Club with Miss Gooding
Wednesdays	Lunch Time Club: Art Club with Ms Height & James Preps do not attend Wednesdays in February
Thursdays	Lunch Orders via Flexi Schools Lunch Time Club: Technology Club
Friday	Assembly (Undercover Area) @ 2:50pm Lunch Time Club: Craft in the Art Room

TERM 1

Tues 21st FEB	School Council Meeting @ 7PM
Thur 2nd MAR	Whole School Athletics Day Geoff Watts Track
15th - 17th MAR	Year 3 & 5 NAPLAN
Wed 22nd MAR	District Swimming
Thur 23rd MAR	School Photos
Tues 28th MAR	District Aths TBC
MAR DATE TBC	Dental Van Visit
Thur 6th APR	Last Day Term 1

TERM 2

Mon 24th APR	Curriculum Day (No Students)
Tues 25th APR	ANZAC Day
Wed 26th - Fri 28th APR	Woorabinda Camp (Years 3 & 4)

TERM 3

Wed 26th - Fri 28th JUL	Sovereign Hill Camp (Years 5 & 6)
11th AUG	Student Free Day
6th NOV	Assessment & Reporting Day (No Students)
10th NOV	Year 6 Graduation Photo Day



From the Principal

'Be Safe, Be Kind, Be Respectful, Be a Learner'

Dear Families, welcome back!

It has been great to have everyone back and settling in so well with the school routines. It can be a big shift after the school break and together we will all adjust back. A big welcome to our new families and students in prep. I am certainly looking forward to another fabulous year.

Over the holidays, the kinder building was completed, which is great, it is a beautiful setting and I am sure the children are going to love it in then. Over the next few weeks, our school grounds will get their finished touches from the building works which we are looking forward to. The site around the kinder will be cleaned up, the cricket nets, footy goals and long jump pit will be completed. The kinder families have their own carpark to utilise and their entry and exit points in and out the carpark, allows them to completed a loop if required. It will take a few teething problems, I am sure with the re-adjustment of two settings being on one sites, I am always so grateful for the community spirit that we have here.

Our day

Our first bell goes at 8.45- this is when our students can go into the classrooms and set up for the day and then go out and have a play until the music

8.55am music goes to go inside, ready for **9.00am learning to start.**

11.00-11.30am Recess

1.30-2-15 Lunch

3.15 Home time.

Whilst I understand that new routines need to be established in the first few weeks, we have noticed a few students getting picked up quite late, please let the office know if you are running late, so we can re-assure your children.

Assemblies

Every Friday afternoon, we aim to have a whole school assembly, every week we celebrate a Super Bee award for each classroom, our School Captains run the assembly. Parents are very welcome to attend, we meet at 3.00pm in the undercover area near carline.

From the Principal

'Be Safe, Be Kind, Be Respectful, Be a Learner'

Communication tools

A reminder that we are now using the COMPASS platform as our main form of communication here at DWPS. This can be accessed through an app on your smartphone or/and via the Web. Please contact the office if you have forgotten your login information or need help

Our Staff

This year we welcome a few new faces to the team.

Junior Team

Prep A Leah Bull

– Education Support Tarn Williams

Prep B Chloe Thompson

– Education Support Jordyn Perry-Nobelius

1A Carlie Balfour

– Education Support Kirsten Ward

1B Lauren McKay

– Education Support Georgia Faraday

2/3A Holly Viotto

– Education Support Keira McMaster

2/3B Kasey Tymkin

– Education Support James Lynch

2/3 C Christine Winter/ Courtney Health

Senior team

4/5A Hayley Jessiman

– Education support Justine Gooding

4/5B Erin Baudinette

5/6A Loree Ambrose

– Education support Paul Timewell

5/6B Stephanie Flannery

Specialist team

STEM & Applied Maths – Joel Gilcrist

ART Mrs Lis Height

PE & Wellbeing Mr Scott Shaw

Office Staff

Emma Wiesenekker

Jennifer McQuade

OHSC

Jordyn Perry-Nobelius

Georgia Faraday

Caitlin

Hailie

Chaplain

Di Haynes

School Leadership

Assistant Principal – Andrew Holden

Principal – Kelly Halliday

Have a great weekend!

- Kelly

SCHOOL BREAKFAST CLUBS PROGRAM



BREAKFAST

Breakfast Club will resume in

MARCH 2023!



Zooper Doopers will start back up again next week.

Icy pole tokens can be purchased from the front office or via the QKR app. They are 50c each or a bag of 10 for \$5.

Profits raised are used by the Senior Students for various school projects .

Back to school - Drouin West P.S in Action!











Great work Prep A & B!

We're a Compass School!

We are now using Compass as our main school portal.

Families are able to use Compass for the following:

- Send a message to your child/ren's teachers & other school staff
- Keep up to date with school news & view a classroom newsfeed
- Pay and consent for school camps and excursions (you don't have to worry about returning a form!)
- Add an attendance note to notify us of your child's absence
- Book parent teacher conferences
- View a live whole year school calendar
- View semester reports

**Need your
login details?**

Email us!

drouin.west.ps@education.vic.gov.au



Compass

A guide for families can be found here:

<https://www.compass.education/guide>

**Please contact
the office if you
need some help.
We are happy to
assist!**

How will I be able to send my child's teacher a message?

How To: Email a Teacher

To email your child's teachers, click the option listed under the name on your dashboard.

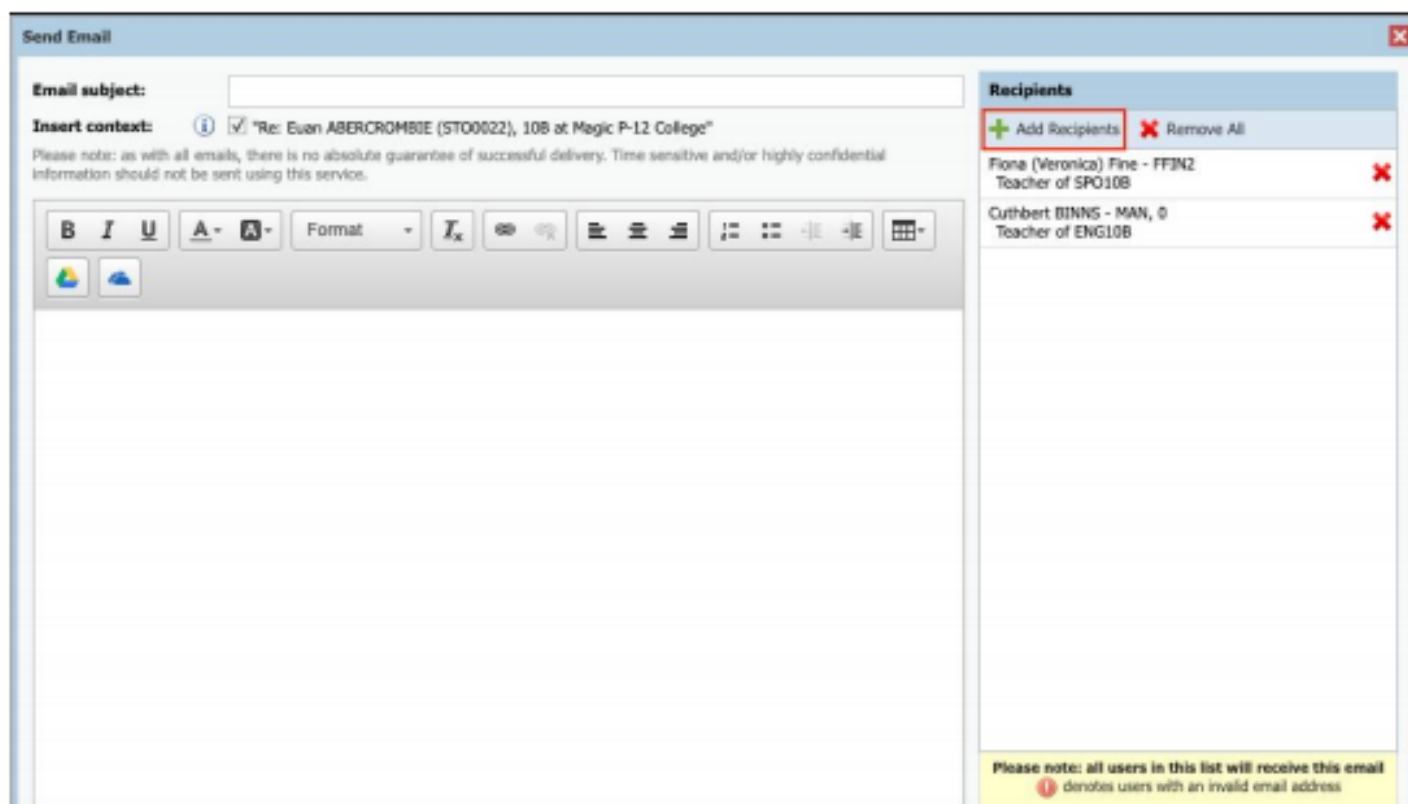
The screenshot shows the Magic P-12 College Portal dashboard for Mrs Sable BROOKS. The dashboard is titled 'Welcome to the Magic P-12 College Portal' and includes a 'Compass' logo. It features a 'My News' section with several announcements, including 'Order your MSP school photos', 'Course Confirmation/School Payments', 'Parent Student Teacher Conference', 'Event Consent/Payment Required', and 'Attendance: Attendance Note Required'. The dashboard also displays profiles for two children: Stephen CORNFOT and Euan ABERCROMBIE. Under Euan ABERCROMBIE's profile, the 'Send email to Euan's teachers' option is highlighted with a red box. A callout box on the right side of the dashboard, also with a red border, contains the text: 'If you're on the app - select open in web browser.' The callout box also shows a mobile app interface with a menu where 'Open in Browser' is highlighted.

This will open the email box with all your child's teachers pre-loaded as recipients. Remove any teachers that the email is not relevant to by clicking the red cross next to their name.

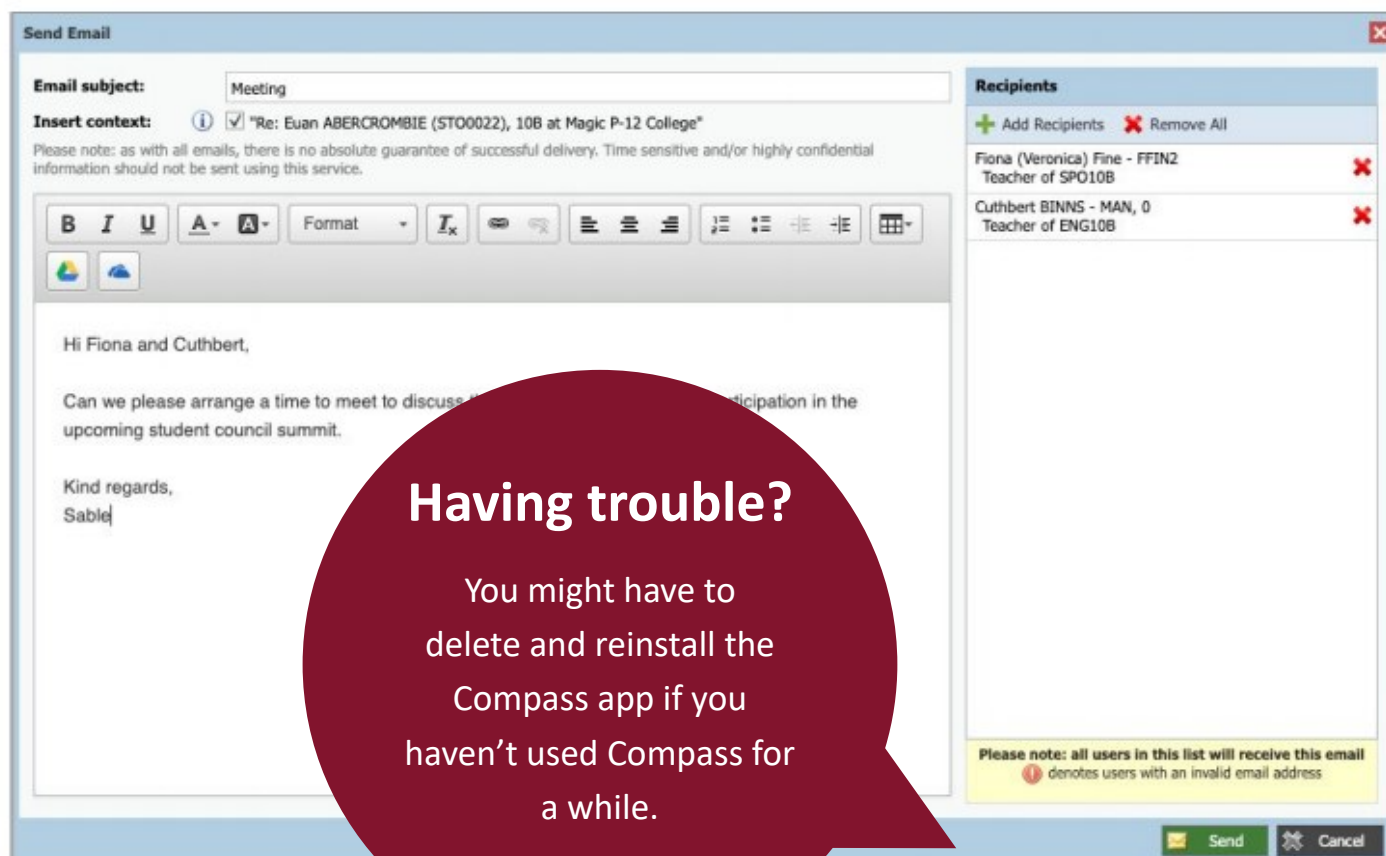
The screenshot shows the 'Send Email' window. The 'Email subject' field is empty. The 'Insert context' section shows a checked box for 'Re: Euan ABERCROMBIE (ST00022), 100 at Magic P-12 College'. Below this is a rich text editor with various formatting options. On the right side, there is a 'Recipients' list with the following entries: 'Fiona (Veronica) FINE - FF102 Teacher of SPO10B', 'Cuthbert BINNS - MAN, 0 Teacher of ENG10B', 'Sarah Smith - SARAH Teacher of MATH10B', and 'Tommy Hill - STF Teacher of BIO10B'. Each entry has a red 'X' icon to its right, indicating that all teachers are currently selected. At the bottom of the window, there is a 'Please note: all users in this list will receive this email' and a 'Send' button.

How will I be able to send my child's teacher a message?

To add any additional staff, click 'Add Recipients'.



Add in your subject information and email content. Click 'Send' to issue to the listed recipients.



Entering an Attendance Note

- 1 From the Compass home screen (or from your student's profile), click the **Add Attendance Note** item.
- 2 From the pop-up window
 - ↳ Select the reason
 - ↳ Enter a brief description of the absence
 - ↳ Select the start and finish time
 - ↳ Click the 'Save' button

Where possible, attendance notes should be entered prior to the absence/lateness occurring.

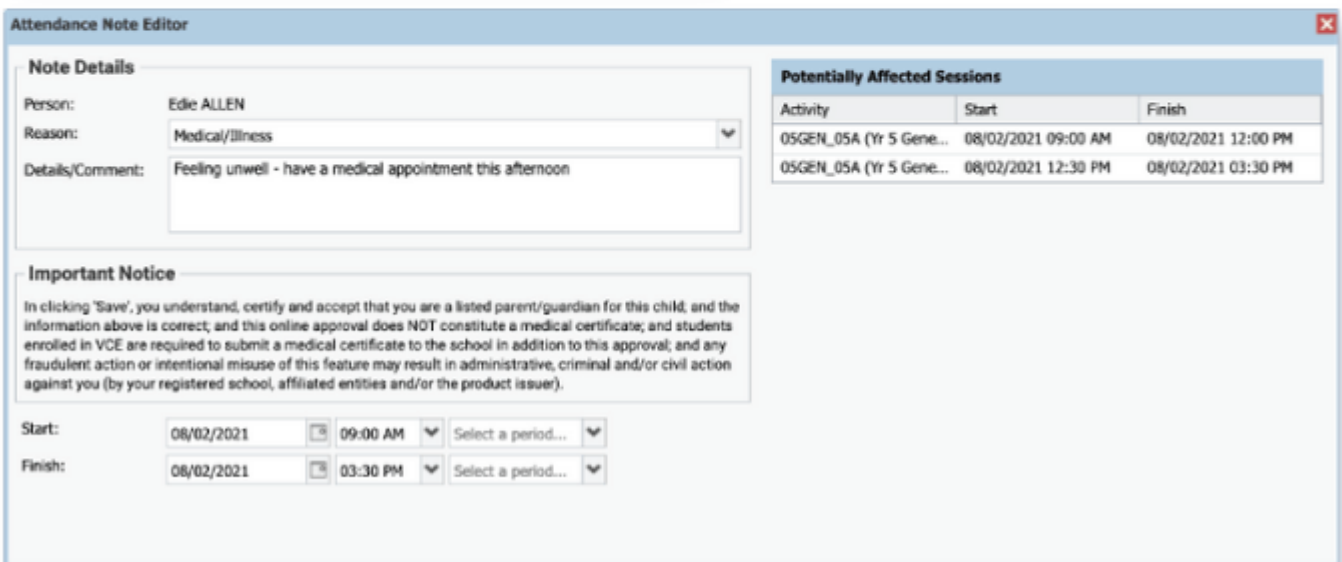


Edie Allen

- Profile (Attendance, Schedule, Reports)
- Send email to Edie's teachers
- + Add Attendance Note (Approved Absence/Late)
- View Academic Reports
- Order Photos
- Book Parent Student Teacher Conference

What is an Attendance Note?

An Attendance Note is used to explain when your child is absent or late for school.



Attendance Note Editor

Note Details

Person: Edie ALLEN

Reason: Medical/Illness

Details/Comment: Feeling unwell - have a medical appointment this afternoon

Potentially Affected Sessions

Activity	Start	Finish
05GEN_05A (Yr 5 Gene...	08/02/2021 09:00 AM	08/02/2021 12:00 PM
05GEN_05A (Yr 5 Gene...	08/02/2021 12:30 PM	08/02/2021 03:30 PM

Important Notice

In clicking 'Save', you understand, certify and accept that you are a listed parent/guardian for this child, and the information above is correct, and this online approval does NOT constitute a medical certificate; and students enrolled in VCE are required to submit a medical certificate to the school in addition to this approval; and any fraudulent action or intentional misuse of this feature may result in administrative, criminal and/or civil action against you (by your registered school, affiliated entities and/or the product issuer).

Start: 08/02/2021 09:00 AM

Finish: 08/02/2021 03:30 PM

Maxim is partnering with
Drouin West Primary School
to supply 2023 bookpacks to all students

Visit www.maximbooklists.com.au
and enter your unique school code
to order your children's packs today!

Your Code :

DROUINWEST

Dear Parents,

Many thanks for supporting Drouin West PS with the online portal. We have partnered with Maxim Office Group Pty Ltd to ensure a seamless school start for 2023. Packs will be delivered to the school for collection.

If you have any questions, please call Maxim on 1800 25 35 35 and press option 1.

Please note:

Orders must be placed by the 20th of December 2022 to ensure delivery is on time, ready for collection from the school.

To order your Bookpack:

- Please follow this link: <http://www.maximbooklists.com.au>
- Your access code is: **DROUINWEST**
- **Please note this is capital sensitive. Please enter code as displayed in screen.*
- Select the year level required for order
- Please ensure that the students' name, your name and contact details are given and correct
- Select 'Place order'
- If purchasing more than one booklist, please select 'Add another booklist' and follow the same procedure from step 3
- Select 'Proceed to payment options'
- Your total payment amount required will display on screen
- Select 'Pay Now'
- Please choose your check-out option – Credit/ Direct Debit available. Ensure payment details are correctly entered
- You will receive a payment receipt and an order confirmation to the email address you provided
- Your child's pack/s will be delivered to the school for collection

**IT'S NOT TOO LATE TO PUT AN ORDER THROUGH
IF YOU HAVE FORGOTTEN!**